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EXTRAORDINARY

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GOVERNMENT OF PUNJAB

DEPARTMENT OF LOCAL GOVERNMENT

(Local Government-4 Branch)

(Punjab Municipal Bhawan, Plot No.3, Sector 35 A, Chandigarh)

NOTIFICATION

The 1st April, 2020

No.5/82/2018-2lg4/702.—Amendment in Standard Operating Procedure for Execution of all types of Development Works/ O & M works, Hiring of Machinery etc & Procurement of Goods in Local Government Department, Punjab— Part I

A Standard Operating Procedure for Execution of all types of Development Works/ O & M works, Hiring of Machinery etc. & Procurement of Goods in Local Government Department, Punjab – Part I was notified by Department of Local Government vide Notification No: 5/82/2018-2lg4/1892 dated 02.08.2018. The “Procedure of Opening of Bids” under Clause 5 which appears in the above said Notification after Clause 4, “Notice Inviting Tender” is hereby amended as under and should be read as part of the above said Notification No: 5/82/2018-2lg4/1892 dated 02.08.2018.

“5. Procedure of Opening of Bids

In order to promote full transparency, healthy competition and award of works at most reasonable price, following methodology shall be strictly adopted by the ULBs:

- 5.1 **First Attempt:** In first attempt of calling the Tenders, the financial bids will only be opened if minimum three valid Technical bids are received by the ULB as per details mentioned in para 4.2 above.
- 5.2 The Technical Bids should be carefully scrutinized & a detailed note in tabulated form should be prepared showing compliance of requirement of documents as specified above or SBD (as the case may be) & the same be got approved by the Technical authority not below the rank of Municipal Engineer/Corporation Engineer/Trust Engineer. If any Technical Bid does not meet the criteria, the detailed reasons of rejection on Technical grounds have to be specified & uploaded on the tendering website.
- 5.3 In case less than three valid Technical bids are received in Ist attempt, the financial bids shall not be opened & the Tender opening authority shall invariably cancel such Tenders & recall the Tenders.

- 5.4 **Second Attempt:** In the second attempt, the date of Tender should be at least 14 days further from the date of publication. As soon as the Tender Notice is sent for publication, the Tenders shall be uploaded on the E-Tendering website and the Tenders shall be authorised immediately so that the Tender is visible at-least for 14 days from the date of authorising the Tenders.
- 5.5 In the second attempt of calling the Tenders, the Financial bids shall be opened in case, even if, less than three valid Technical Bids are again received.
- 5.6 **Deleted**
- 5.7 **Deleted”**

SANJAY KUMAR, IAS

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Department of Local Government.